

ERIE COUNTY

JOB POSTING #2024-001

Continuous Posting – Vacancies Filled On an As Needed Basis

POSITION: FT-PT State Tested Nurse's Aide
DEPARTMENT: The Meadows at Osborn Park
SALARY RANGE: Up to \$24.10/hour (including shift differential, attendance and on-time bonuses)
\$19.85/hour (base rate, after probation)

POSTING DATE: 8:00 a.m., January 01, 2024

CLOSING DATE: 4:30 p.m., December 31, 2024

MINIMUM REQUIREMENTS

Completion of the twelfth (12th) school grade or equivalent with state licensures as STNA. Ability to lift residents with assistance. Ability to maintain a sympathetic attitude towards residents. Satisfactorily passing of a physical exam and tuberculosis test, testing to be updated according to the needs of the facility. Valid driver's license with an acceptable driving record. State Identification (State ID) also accepted for non-drivers. Erie County residency preferred.

Pre-employment physical and drug screen required.

An in-depth job description can be reviewed at the Human Resources Office at 2900 Columbus Avenue, Sandusky.

Qualified applicants apply at the Department of Human Resources, 2900 Columbus Avenue, Suite 210, Sandusky, Ohio OR visit Erie County's website, www.eriecounty.oh.gov, where employment applications and current job postings are available for viewing and/or downloading. Applications are also available and accepted at OhioMeansJobs at Erie County Job and Family Services, 221 West Parish Street, Sandusky (operating hours 8:00 a.m. - 4:30 p.m. Monday through Friday). PLEASE NOTE: A completed Erie County application must be received in the Human Resources Department by 4:30 p.m., 12/31/2024. EOE/AA/ADA

Approved for Content Matthew Wilson 01/03/24

Approved for Posting 1/5/24

2024-001 ERIE COUNTY JOB OPENING ANNOUNCEMENT

Where Applications Taken:

Erie County Human Resources Office
Erie County Services Center
Second Floor, Room 210
2900 Columbus Avenue
Sandusky, Ohio 44870

Office Hours:

8:00 a.m. till 4:30 p.m.
Monday through Friday

Where Postings Sent:

Erie County Care Facility
Erie County Court
Firelands Campus
Ohio Business College
Goodwill
Health Department
Newspaper
SHS Vocational ED.
All County Bulletin Boards

Human Resources
Courthouse
O.B.E.S.

C.A.C.
NAACP
Terra Tech
Your Job Store

ERIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Erie County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability status in employment or the provision of services.

Continuous Posting – Vacancies Filled On an As Needed Basis

DEPARTMENT:	Meadows at Osborn Park	POSITION:	FT-PT State Tested Nurse's Aide
POSTING DATE:	8:00 a.m., Monday January 1, 2024	LOCATION:	3916 E. Perkins Ave. Huron, Ohio 44839
CLOSING DATE:	4:30 p.m., Sunday December 31, 2024	WORKING HOURS:	All Shifts
EFFECTIVE DATE:	A.S.A.P.	SALARY:	Up to \$24.10/hour (including shift differential, attendance and on-time bonuses) \$19.85/hour (base rate, after probation)

DESCRIPTION OF THE JOB:

Under direct supervision, is responsible for performing elementary nursing care of residents. Perform other related duties as required.

Essential Functions to be Performed:

- Assist Charge Nurse in providing care to residents.
- Performs and /or assist the patient in the performance of routine self-care such as bathing daily, shampooing, grooming, cleansing and cutting nails, oral care three times daily, and dressing.
- Prepare patients for treatment and assist with treatment: perform elementary medical functions such as taking temperatures, pulse, respirations, blood pressure, weighting patients. Taking care of catheters and doing simple tests: recording routine data for charting such as fluid intake and output, stool and voiding as directed.
- Perform general light cleaning and tidying of patients' rooms; has total responsibility for cleanliness of bed and changing of sheets and linens; puts things away; cleans wheelchairs and other equipment used by patients.
- Transport non-ambulatory patients; turn and position patients as directed.
- Feed patients who cannot feed themselves; supervise the food intake of all patients.
- Communicate with patients to establish and maintain friendly and relaxed atmosphere; encourage and support patients in acquiring basic skills for independent functioning, such as bowel and bladder training; refer questions from outside others pertaining to patient care to Charge Nurse; confer with medical personnel, client's family or friends, or supervisor to determine client's plan of care.
- Perform back care twice daily and as needed.
- Observe and report signs of injury or illness; follow safety procedures and observe patients to prevent self-injury to others; monitor vital signs and statistics; note any mental or physical changes in patient's condition and report to higher authority; report needed repairs or replacement of equipment to supervisor.
- Sterilized various types of medical equipment: cut and sterilize materials for dressings and deliver supplies and equipment.
- May be required to maintain statistical records or simple medical information check-off system as legally mandated.
- May be required to assist in emergency first aid with specific instructions.
- Attend in-service and staff meeting.
- Monitor dining room at meal times.
- Perform other related duties as required.

Minimum Qualifications:

- Completion of the twelfth school grade or GED.
- Knowledge of public relations.
- Ability to read and write.
- Ability to understand and carry out written and oral instructions.
- Ability to lift patients with assistance.

Minimum Qualifications: (continued)

- Ability to maintain a sympathetic attitude towards residents..
- Ability to learn to perform routine nursing procedures.
- Ability to keep information confidential.
- Ability to develop and maintain effective working relationships with associates, supervisors, residents, and the general public.
- Satisfactorily passing of physical examination and tuberculosis testing to be updated as necessary in accordance to the needs of the facility.
- Skill in oral and written communication.
- Valid driver's license with an acceptable driving record

Qualifications Desirable of Employment:

Any combination of training and work experience which indicates possession of the skills, knowledge, and abilities listed above. An example of an acceptable qualification for this position is:

- Satisfactorily passing of physical examination and tuberculosis testing to be updated as necessary according to the needs of the facility.
- Erie County residents preferred.

Physical Requirements:

- Alternate frequently between sitting/standing/walking throughout an eight (8) hour workday.
- Lift/carry a minimum of fifty (50) pounds.
- Reaching with bilateral upper extremities into/up to/down to various heights.
- Push/pull with twenty (20) pounds of initial force.
- Climb onto stepladder (2 steps).
- Bend/squat/crouch/kneel.

Job Benefits:

- Ohio Public Employees Retirement System (OPERS) – Match \$1.40 on the dollar
- Low-Cost Medical Insurance - \$12/mo. Single \$36/mo. Family
- Dental and Vision.
- 2-5 weeks paid vacation and 12 paid holidays.
- 15 days Sick Leave and Sick Leave Donation Program
- \$75,000 Life Insurance
- And Much More

WRITTEN APPLICATIONS MUST BE COMPLETED BY CLOSING DATE